Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

Supplier:	**PCLLG FOOD ENTERPRISES INC.**	**P.O. #**	**026-10-115**
Address:	2411 Singalong St., Malate, Manila	**Date:**	October 9, 2026
TIN:	010-529-493-000	**Mode of Procurement:**	
Account No.:	5271-014882	Bank: LBP - P. Ocampo Branch	Negotiated Procurement - Small Value Procurement
Telephone:	0905-2302710	Email: rocelle_charmaigne@yahoo.com	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**Convergys One Building**	**Delivery Term:** October 12, 2026
Date of Delivery:	**October 12, 2026**	**Payment Term:** within 30 days upon receipt of the Invoice and Certificate of Completion and Acceptance. **(Bank to Bank)**

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	lot	**Procurement of Food and Beverages for the Conduct of the Men's Health Awareness Month Celebration** *Inclusive of taxes, services, delivery, and other charges.* Event Title: Men's Health Forum Event Datea: October 12, 2026 No. of 60 persons Delivery Address: Convergys One Building 6796 Ayala Avenue corner Salcedo Street Legaspi Village, Makati City **AM SNACKS** Serving Time: On or before 9:00 AM Minimum Inclusions: Chicken Sandwich Tuna Pasta Chilled bottled juice **LUNCH** Serving Time: On or before 12:00 NN Minimum Inclusions: Mixed Vegetable/Chopsuey Beef Misono Roasted Chicken Plain rice One (1) serving of fruit Chilled bottled juice **AFTERNOON SNACKS** Serving Time: On or before 2:00 PM Minimum Inclusions: Tuna Sandwich Alfredo Pasta Chilled bottled juice **Other Requirements** ◊ Individually packed with utensils and tissues. ◊ No single-use plastics should be used, including straws (except disposable utensils), and recyclable food containers are preferred.	1	Php 46,200.00	Php 46,200.00

		Food Quality Requirements ◊ **No pork or blood-based ingredients** shall be used in any of the food items. ◊ Food must be delicious, served in generous portions, spill-free, freshly prepared, and not spoiled. Meals must be prepared in a proper, hygienic, and safe environment and delivered at the specified time. ◊ The supplier shall guarantee that, in the event of spoiled or poor-quality meals, the affected meals shall be immediately replaced at no additional cost. **NOTE:** ◊ The supplier must provide options for modification, rescheduling, and cancellation due to agency and national government announcements. *The following documents shall be deemed to form and construed as part of this agreement:* *I. RFQ* *II. Quotation* *III. Chosen menu* *IV. Other documents as may be required by law*			
Total Amount in Words:	**FORTY SIX THOUSAND TWO HUNDRED PESOS ONLY**			**Php**	**46,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division

Conforme: ROCELLE CHARMAIGNE CLAVEL
(Signature over printed name)
10/12/26
(Date)

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ARIEL J. UBIÑA
Chief Accountant

ALOBS: 02-10101-2026-10-677

Amount: ₱46,200.00